

How to remove administrators from groups or campaigns

Rallybound now allows organizations to manage administrators and their security roles across an organization, groups, and campaigns.

Important: An administrator always possesses the security role on the group they've been added to and all groups and campaigns within that group. For example, adding an administrator to the organization level will add that administrator, with their security role, to all campaigns within the organization.

There are various locations in the admin that one may remove an administrator from a group or campaign.

To remove an administrator from a group or campaign through the Administrator interface, *(only applicable to administrators with full permissions to the Entire Org)* please follow these steps:


1. Log into your admin account at admin.rallybound.com
2. Navigate to the Administrators panel in the header
3. In the Administrator interface, select the desired administrator
4. In the ensuing lightbox, locate the desired group or campaign in the list
5. Click the red minus (-) button next to the desired group or campaign
6. Click "DELETE"

To remove an administrator from a group or campaign in the Campaigns interface, please follow these steps:


1. Log into your admin account at admin.rallybound.com
2. Navigate to the desired group or campaign
3. Click the administrator icon in the gray sub-header
4. In the ensuing lightbox, locate the desired administrator
5. Click the red minus (-) button next to the desired administrator
6. Click "DELETE"


For instructions on adding new administrators, please [click here](#).


For instructions on editing the role of an existing administrator, please [click here](#).




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Administrators



ADMINISTRATORS SECURITY ROLES 




stephenh@autest.net 

 Entire Organization Full Permissions  


Add to campaigns Security role



Select role  








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steve stachwick






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Click me, thank you ;) > Lords of the Emblem  



Lords of the Emblem Administrators 

	Stephen Campaigner stephenh@autest.net	Full Permissions
	baneofloslorien5384@gmail.com Status Pending	banana
	alexbobkoski@gmail.com Status Pending	Full Permissions
	nojuan leon nojuan@stachwick.com	banana
	barry@rallybound.com Status Pending	apples