

How to move campaigns into a group

Rallybound now allows organizations to manage their various campaigns by grouping them in the admin. To find out about creating groups, [click here](#). To move campaigns or groups between your groups, follow these steps:

1. Log into your admin account at admin.rallybound.com

2. Navigate to the location of your desired groups or campaigns, and select the groups or campaigns you'd like to move

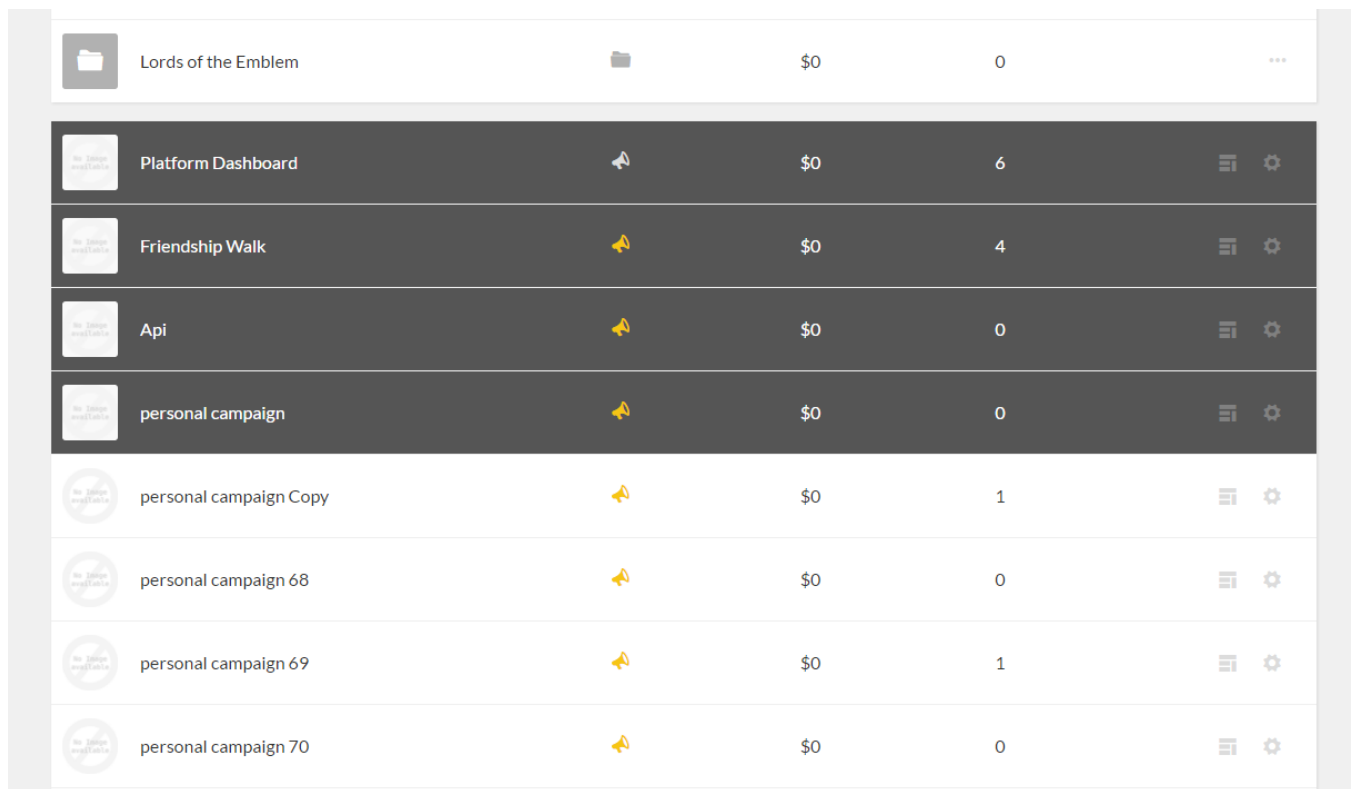
Tip! Select multiple groups or campaigns by holding the shift or ctrl key when selecting

3. Click the "Move to Folder" icon above the campaign list (*you need to have Entire Org permissions in order to move campaigns into a group folder*)

4. In the Move to Folder interface, navigate to the desired folder

Tip! You can either select the desired group or navigate to within the desired group and not select anything to achieve the same results

5. Click "Move". The selected groups or campaigns should now be in the desired group folder!



The screenshot displays a table of campaigns and groups in the Rallybound admin interface. The table has columns for a folder icon, name, a yellow arrow icon, amount, count, and action icons (list and settings). The 'Lords of the Emblem' group is highlighted in white, while the other items are in a dark grey background.

Folder Icon	Name	Arrow Icon	Amount	Count	Action Icons
	Lords of the Emblem		\$0	0	...
	Platform Dashboard		\$0	6	
	Friendship Walk		\$0	4	
	Api		\$0	0	
	personal campaign		\$0	0	
	personal campaign Copy		\$0	1	
	personal campaign 68		\$0	0	
	personal campaign 69		\$0	1	
	personal campaign 70		\$0	0	

Move to Folder

Item	Icon	Cost	Count	Actions
Pizza Group2	Folder	\$0	0	...
Lords of the Emblem	Folder	\$0	0	...
Platform Dashboard	App	\$0	6	Menu, Settings
Friendship Walk	App	\$0	4	Menu, Settings
Api	App	\$0	0	Menu, Settings
personal campaign	App	\$0	0	Menu, Settings

Click me, thank you :)

Item	Icon	Cost	Count	Actions
Pizza Group2	Folder	\$0	0	...
Lords of the Emblem	Folder	\$0	0	...
Platform Dashboard	App	\$0	6	Menu, Settings
Friendship Walk	App	\$0	4	Menu, Settings
Api	App	\$0	0	Menu, Settings
personal campaign	App	\$0	0	Menu, Settings
personal campaign Copy	App	\$0	1	Menu, Settings

- Test Group
- Test Group
- Really New Test Group
- stach group
- stach group 3
- Pizza Group2
- Lords of the Emblem
- Platform Dashboard

Move