

Contact Database

The contact database is where an administrator can view and edit details on all contacts related to the campaign. Contacts include donors and registrants (registrants includes attendees and fundraisers). Viewing and editing teams is also accessible from this section. The kind of information that is displayed for each contact depends on the selected tab in the "People" section in the admin panel:

- Contacts tab displays: name, email, phone, address
- Donors tab displays: basic contact information, donation statistics (total donated, average donation amount, total donations), and a list of donations
- Registrants tab displays: basic contact information, attendee information and selections, fundraising information and settings, and profile image
- Teams tab displays: team name, team captain, description, goal, amount raised, advanced team options, team image, and a list of team members

The contact database is accessible from the left sidebar in the admin panel.