How to edit the fundraiser task list

To encourage fundraisers to take steps to make their campaign more successful, the fundraiser dashboard features a list of tasks employed by successful fundraisers. Administrators can edit which tasks are displayed, as well as the order in which they are displayed. To edit the fundraiser task list, log into the admin panel, and in the left sidebar, click "Settings", then "HQ Tasks". The steps are listed in the "HQ Tasks". Select the tasks you want to include, and drag them into the order they should appear. The tasks include:

- Upload profile image
- Update fundraising goal
- Custom URL for fundraising page
- RSVP (registration to attend) — not applicable on Role Registration campaigns
- Team builder (join, switch, or create team)
- Personalize fundraising page
- Import contacts
- Send a fundraising email
- Share your page to a social network
- Donate to own goal
- Update account details