

# How to delete an administrator from an organization

Rallybound allows organizations to manage administrators and their security roles across an organization, groups, and campaigns. To delete an administrator completely from an organization, follow these steps:

1. Log into the Admin at [admin.rallybound.com](http://admin.rallybound.com)
2. Navigate to the Organization tab in the header, which directs to the Administrators tab
3. In the Administrators interface, hover over the card of the desired administrator
4. Click the trash icon that appears on hover
5. Confirm that the administrator should be deleted

**Important: Once the administrator is deleted, they will need to be re-invited in order to have any permissions in any area of the organization**

